

SRI AUROBINDO PUBLIC SCHOOL
DATE SHEET FOR CLASSES I - VIII
ANNUAL EXAMINATION
SESSION -2018-19

DATE AND DAY	CLASSES							
	I	II	III	IV	V	VI	VII	VIII
26/2/2019 Tuesday	PREPARATORY OFF							
27/2/2019 Wednesday	EVS	HINDI	MATH	ENG	S.ST.	ENG	SCIENCE	MATH
28/2/2019 Thursday	PREPARATORY OFF							
1/3/2019 Friday	PREPARATORY OFF		PUNJABI/ SANSKRIT		PUNJABI/ SANSKRIT		PUNJABI/ SANSKRIT	
2/3/2019 Saturday	ENG	MATH	S.ST.	SCIENCE	PREPARATORY OFF			
3/3/2019 Sunday	SUNDAY							
4/3/2019 Monday	SHIVRATRI HOLIDAY							
5/3/2019 Tuesday	PREPARATORY OFF		MATH	SCIENCE	HINDI	ENG		
6/3/2019 Wednesday	MATH	ENG	SCIENCE	HINDI	PREPARATORY OFF			
7/3/2019 Thursday	PREPARATORY OFF							
8/3/2019 Friday	PREPARATORY OFF		ENG	HINDI	S.ST.			
9/3/2019 Saturday	PREPARATORY OFF							
10/3/2019 Sunday	SUNDAY							
11/3/2019 Monday	PREPARATORY OFF		ENG	S.ST.	HINDI	MATH	PREPARATORY OFF	
12/3/2019 Tuesday	HINDI	EVS	PREPARATORY OFF		PREPARATORY OFF			
13/3/2019 Wednesday	PREPARATORY OFF							
14/3/2019 Thursday	ANNUAL BREAK		PREPARATORY OFF		SCIENCE	S.ST.	PREPARATORY OFF	
15/3/2019 Friday	ANNUAL BREAK		HINDI	MATH	ANNUAL BREAK		ENG	S.ST.

NOTE: During exam days the school will get over at 1:30 p.m. Kindly read the anti cheating policy over leaf.

Examination Incharge

Shan
06.02.2019
Principal

Guidelines for Examination

Examination is a time wherein the students get an opportunity to come out with their hard work, they have put in for months together. To ensure justice for all, the school has to ensure that exams are conducted in a free and fair manner. Therefore, the school will implement the 'No Cheating Policy' which will be adhered to for reference in case if unfair means is reported. Students and parents are requested to read the guideline.

❖ **What is to be carried to the Exam hall: -**

1. The students should carry their Identity cards and writing instruments.
2. Clip board/writing board should be plain, ideally transparent boards.
3. Writing instruments include stationary (**pencil, blue pen (Classes VI onwards) pencil, clip board, scale, eraser or geometry instruments.**)
4. Water bottle.

❖ **What cannot be carried to the Exam hall: -**

1. Students are not permitted to carry any books (text /note), papers, notes or any other form of written material to the exam hall.
2. Eatables and lunch boxes.
3. Digital watches or calculators.

❖ **Direction for the students during the exam: -**

1. Students should reach school in time during examination days.
2. Question papers will be distributed first, so that reading time can be utilized. Answer sheets will be provided after the reading time concludes.
3. Before beginning the paper, student should write his/her name, class, roll no., subject and subject code (Class [X-XII])
4. Name and roll no: will be written in supplementary sheet also as soon as it is received.
5. Answer should be written on both sides of the sheets. No leaf will be torn/ any special remark put on it.
6. On expiry of time, paper should be handed over to the invigilator irrespective whether the candidate has answered the paper in full, part or not at all.
7. Papers should be tied up before the final bell.
8. Students are expected to be silent inside the hall, to ensure peaceful environment for recollecting, thinking and writing.
9. Students are not permitted to exchange writing instruments in the exam hall.
10. In case the students have any query he/she should raise his/her hand to attract the attention of the invigilator.
11. Students are permitted to use the washrooms before the exams. A record of all students who leave the exam hall for washroom will be kept by the invigilator for reference.
12. Students should not write answers, calculations or any other details on the question paper, other than name /roll number.
13. All answer sheets will be signed by the invigilators with date to ensure fairness.
14. No child is permitted to leave the hall without permission of the invigilator.

❖ **What is considered as unfair means:**

1. Copying or trying to copy from, materials, paper slips or other methods.
2. Turning around, talking to one-another or exchange of writing instruments in the exam hall.
3. Trying to help others.
4. Exchanging question papers by noting down answers or answer clues.
5. Tearing of any page of answer sheet or supplementary sheets etc.
6. Taking away the answer sheet out of the examination hall / room.

❖ **Any students caught indulging in unfair means will be dealt in the following manner: -**

1. The students will be made to realize the seriousness and gravity of the situation. Counselling will be done. Parents will be called and told about the incidents. A letter will be issued in writing to be acknowledged by both the parents and the student.
2. The student will be awarded a zero in the paper.
3. The student may be forgiven with a warning "first time". In case he/ she resorts to unfair means again, he/she will be expelled from the school with immediate effect.

All the best for the exams.

Examination In charge *Nishu*
01.02.2019

Ana
01.02.2019
Principal